

ROADS EDUCATION ORGANIZATION
DBA PIVOT CHARTER SCHOOLS

Regular Meeting of the Governing Board
Saturday, November 2, 2019
8:30 a.m.

Location:

Marriott Riverside, 3400 Market Street, Riverside, CA 92501

Members of the Governing Board:

*James Lewis, Kevin Harrigan, Tom Halvorsen, Ralph Holmes,
Patricia Martel, Steve Siegel, OJ Sutherland*

Roads Education Organization complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Director at (530) 550-7616 at least 48 hours prior to the meeting.

Anyone who is unable to attend this meeting in person may arrange to attend via phone or video conference at one of the Pivot Charter School resource centers or on a personal device. If attending at one of the resource centers, contact the Site Administrator to arrange access. If joining from a personal device, use the following URL to join the meeting: http://join.me/168-289-927 or call (415) 594-5500.

AGENDA & MINUTES

1. OPENING SESSION

1.1 Call to Order & Roll Call

The meeting was called to order by Chairman Lewis at 8:42 a.m.
Governing Board Member roll call:

Halvorsen	Present
Harrigan	Absent
Holmes	Absent
Lewis	Present
Martel	Present
Siegel	Present
Sutherland	Absent

Also present: Tripepi Smith representatives, Pivot staff members

1.2 Flag Salute

1.3 Agenda Modifications & Approval of Agenda

No modifications were made to the agenda.

Motion to approve agenda: Martel

Second: Lewis

Vote:

Halvorsen	Aye
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Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda, but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board Chair reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

No comments from the public were made.

3. REPORTS AND PRESENTATIONS TO THE BOARD

- 3.1 Pivot Riverside Update – local staff
- 3.2 Executive Director Report – Executive Director
- 3.3 Legislative Update – Executive Director

The Board discussed recent legislative changes and their impact on Roads Education Organization, Pivot Charter Schools, and California charter schools in general.

- 3.4 Financial Update – Chief Business Officer
- 3.5 School Data – Director of Systems & Accountability
- 3.6 Marketing Update – Tripepi Smith

BREAK 10:35 a.m. – 10:45 a.m.

4. DISCUSSION/ACTION ITEMS

- 4.1 Discussion of Graduation Ceremony Dates for June 2020 – Executive Director

Pivot North Bay	Friday, June 5, 2020
Pivot San Diego	Monday, June 8, 2020
Pivot Riverside	Tuesday, June 9, 2020
Pivot North Valley	Thursday, June 11, 2020

- 4.2 Discussion Regarding 10 Year Anniversary Planning – Ad Hoc Anniversary Planning Subcommittee

Plans for 10 Year Anniversary activities were discussed, including location and timing of Signature Events. Each Pivot School will organize its local 10 Year Anniversary Signature Event to take place between January and May 2020.

- 4.3 Discussion Regarding Annual Brown Act Training – Chief Business Officer

Mandatory annual Brown Act Training requirements were discussed, including options for satisfying the requirement each year. All Board Members present at the November Board Meeting had completed the 2019-20 training as of the time of the meeting.

4.4 Adoption of Revised Roads Education Organization Bylaws – Chief Business Officer

Motion to adopt revised Bylaws as presented: Martel
 Second: Halvorsen
 Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.5 Adoption of Revised Roads Education Organization Conflict of Interest Code – Chief Business Officer

Motion to adopt revised Conflict of Interest Code as presented, and authorize school administration to file it with the FPPC: Halvorsen
 Second: Siegel
 Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.6 RCOE Certification of Signatures Forms for Pivot Charter School Riverside – Chief Business Officer

A motion was made to approve the Chief Business Officer and Executive Director as signers on columns II and III of Form 3350-T and to approve the form’s submission to RCOE.

Motion: Siegel
 Second: Martel
 Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.7 Adoption of New Brand Materials – Tripepi Smith

After discussing the proposed new brand materials, the Board expressed satisfaction with the written components. Board members advised Tripepi Smith and those serving on the branding project team to revisit the logo and bring new options and recommendations to a future Board meeting.

A motion was made to approve the proposed written brand materials including brand statement, elevator pitch, and tagline, but not to approve the logo at this time.

Motion: Lewis

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.8 Approval of Contract: Tripepi Smith – Chief Business Officer

Motion to approve contract: Siegel

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.9 Ratification of 2018-19 Unaudited Actuals: Pivot Online Charter – North Bay – Chief Business Officer

Motion to ratify: Martel

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.10 Ratification of 2018-19 Unaudited Actuals: Pivot Charter School – North Bay – Chief Business Officer

Motion to ratify: Martel

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.11 Ratification of 2018-19 Unaudited Actuals: Pivot Charter School North Valley II – Chief Business Officer

Motion to ratify: Martel

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.12 Ratification of 2018-19 Unaudited Actuals: Pivot Charter School – San Diego II – Chief Business Officer

Motion to ratify: Martel

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

4.13 Ratification of 2018-19 Unaudited Actuals: Pivot Charter School Riverside – Chief Business Officer

Motion to ratify: Martel

Second: Siegel
Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

5. CONSENT AGENDA

- 5.1 Approval of Minutes – May 13, 2019; June 8, 2019; June 10, 2019
- 5.2 Approval of Check Registers – May, June, July, August, September 2019
- 5.3 Local Dashboard Indicators Report – Update for Priority #3
- 5.4 Approval of Uniform Complaint Policy and Procedures

No requests were made to remove or modify any items on the consent agenda.
Motion to approve consent agenda: Lewis

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

The Board adjourned into closed session at 12:06 p.m.

6. CLOSED SESSION

- 6.1 Public Employee Performance Evaluation (Government Code Section 54957)
Title: Executive Director

7. REPORT OUT OF CLOSED SESSION

The Board reconvened into open session at 1:33 p.m.
No action was taken in closed session.

8. NEXT REGULARLY SCHEDULED BOARD MEETING(S)

ORIGINAL Dates	Time	Location
Friday, January 24, 2020 and Saturday, January 25, 2020	8:30 a.m. 8:30 a.m.	Pivot Charter School North Bay/Sonoma County

Board members discussed scheduling conflicts and proposed changing the dates of the January 2020 Board meetings.

Motion to approve rescheduling the next Board meetings for Friday, January 31, 2020 and Saturday, February 1, 2020: Martel

Second: Lewis

Vote:

Halvorsen	Aye
Harrigan	Absent
Holmes	Absent
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

REVISED Dates	Time	Location
Friday, January 31, 2020 and Saturday, February 1, 2020	8:30 a.m.	Pivot Charter School North Bay/Sonoma County, exact locations and times TBD based on availability

9. ADJOURNMENT

The meeting was adjourned by Chairman Lewis at 1:38 p.m.