

ROADS EDUCATION ORGANIZATION

Regularly Scheduled Meeting of the Governing Board

Sunday

March 25, 2018 – 8:30 AM

This meeting will be held at the following location:

*Residence Inn by Marriott Anaheim Hills Yorba Linda
125 S Festival Dr, Anaheim, CA 92808*

*Members of the Governing Board: Jim Lewis, Kevin Harrigan, Tom Halvorsen, Ralph Holmes, Steve Siegel,
Patricia Martel, OJ Sutherland*

**ANYONE WHO IS UNABLE TO ATTEND THIS MEETING IN PERSON MAY ARRANGE TO ATTEND VIA VIDEO
CONFERENCE AT THEIR SCHOOL LOCATION OR FROM THEIR COMPUTER VIA FREE SOFTWARE. CONTACT
THE SITE ADMINISTRATOR TO ARRANGE ACCESS**

MINUTES

The Roads Education Organization complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats (pursuant to Government Code Section 54953.2).

Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Director at (530) 906-0658, 48 hours prior to the meeting.

1. OPEN SESSION

1.1. Call to Order & Roll Call.

The meeting was called to order by Chairman of the Board at 8:40 am.

Governing Board Member Roll Call:

Halvorsen	Absent
Harrigan	Absent
Holmes	Present
Lewis	Present
Martel	Present
Siegel	Present
Sutherland	Present

Also present: Pivot Executive Director Jayna Gaskell, EdTec representatives, Pivot administrators and staff members

1.2. Flag Salute

1.3. Agenda Modifications & Approval of Agenda

No modifications were made to the agenda

Motion to approve agenda: Siegel

Second: Sutherland

Vote: Unanimously approved

2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda, but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board President reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

No comments from the public were made.

3. DISCUSSION/ACTION ITEMS :

3.1. Form 700s – Director of Human Resources, Brittany Daugherty
Forms were distributed and instruction was given regarding completion

3.2. 2018-2019 Board Meeting Schedule – Executive Director, Jayna Gaskell
The calendar was discussed and a tentative schedule was created which would be approved at the next Board meeting.

3.3. Graduation dates – Program Director, Kareen Poulsen
Ms. Poulsen distributed the locations and the times of the graduations and requested that Board members sign up for attending at least one other than the North Valley graduation aligned with the Board meeting in June. At minimum, each local representative should attend their respective graduation.

3.4. Board member Harrigan term of office

3.5. Board Chairman Lewis term of office

Both 3.4 and 3.5 were discussed at length and it appears there was an error in the minutes for November 2016 when the bylaws were revised. The intent of the Board was that their 4 year term would begin effective immediately from that date of approval and not when their term expired. These minutes will have to be revised and re-approved at the next scheduled Board meeting. No appointment for a term of office was needed.

3.6. Curriculum Report – Curriculum Coordinator, Meghan Coffey and Systems and
Accountability Coordinator, Lindsey Vining

The curriculum committee discussed their process of vetting curriculum and getting input from staff as well as the Board ad-hoc subcommittee. Emails from the two members of the Board ad-hoc subcommittee who were not present at the meeting were read aloud sharing enthusiasm and endorsing moving ahead with the curriculum committee's recommendation.

A motion was made to move forward with the committee's recommendation and bring contracts/proposals to the next Board meeting for approval.

Motion: Lewis

Second: Holmes

Vote: Unanimously approved

4. REPORTS TO THE BOARD

4.1. Pivot Riverside – The Riverside team

4.2. ED report

The Board provided guidance to the Executive Director to move forward with the Caspar Creek program if Oak Grove Unified approves the new charter.

4.3. Marketing update – Ryder Smith, Tripepi Smith

Tripepi Smith gave an overview of the marketing done this year to date and shared data from the marketing and outreach efforts. Ryder Smith also discussed next year's draft budget for marketing to be included in the Pivotwide budget.

4.4. Financial Update – EdTec, Bryce Fleming

5. CONSENT AGENDA

- 5.1. Approval of Minutes – January 19th, 20th
- 5.2. Approval of Check Registers – December, January, February
- 5.3. Approval of 2nd Interim Financials Pivot San Diego
- 5.4. Approval of 2nd Interim Financials Pivot North Bay
- 5.5. Approval of 2nd Interim Financials Pivot North Valley

A motion was made to approve the consent agenda.

Motion: Lewis

Second: Holmes

Vote: Unanimously approved

6. NEXT BOARD MEETINGS

Day	Date	Time	Location
Saturday	June 9th	8:30 am	1350 E. 9th Street, Suite #150 Chico, CA 95928

7. PUBLIC COMMENT ON CLOSED SESSION ITEMS

THIS TIME IS RESERVED FOR CITIZENS, EMPLOYEES, AND REPRESENTATIVES OF SCHOOL GROUPS TO ADDRESS THE BOARD ON ITEMS THAT ARE ON THE CLOSED SESSION AGENDA. THE BOARD PRESIDENT RESERVES THE RIGHT TO LIMIT COMMENTS FROM THE PUBLIC AS WELL AS THE AMOUNT OF TIME SPENT ON ANY ONE TOPIC.

8. CLOSED SESSION:

8.1. Public Employee Performance Evaluation (Government Code Section 54957)

Title: Executive Director

8.2. Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(4) to discuss potential litigation (1 case)

8.3. Conference with Labor Negotiators (§government code 54957.6), agency designated represented, Jayna Gaskell: all unrepresented employees

9. REPORT OUT OF CLOSED SESSION

THERE WAS NOTHING REPORTED OUT OF CLOSED SESSION

10. ADJOURNMENT

THE MEETING WAS ADJOURNED AT 1:30 PM